

Creating a Citizenship Preparation Program

XI. Terminology

Authorized Legal Representative	A staff member who is authorized to practice immigration law by applying for and receiving Board of Immigration Appeals (BIA) accreditation status. He or she must be working at a BIA Recognized agency.
Citizenship class	This course prepares students preparing for the citizenship test who can already read, write and speak in English at an intermediate level. This course focuses on the 100 Civics questions included on the test as well as focused writing practice. This course level also includes mock interview practice.
Civics-based ESL	This preparatory course for students preparing for the citizenship test introduces students to the factual information included on the test. This course focuses on the language skills required to pass the test including identified vocabulary, basic reading and writing skills, and introductory conversation skills.
EFL	English as a Foreign Language
ELL	English Language Learners
ESL	English as a Second Language
ESOL	English for Speakers of Other Languages
Immigrant Integration	A dynamic, two-way process in which newcomers and the receiving society work together to build secure, vibrant, and cohesive communities.
LEP	Limited-English Proficient: persons who do not speak English as their primary language and who speak, read, write and understand English less than very well.
NEP	Non-English Proficient: persons who do not speak, read, write or understand the English language.
OoC	Office of Citizenship, an office within USCIS
USCIS	United States Citizenship and Immigration Services