

How to Complete the EOIR-31 Form for Recognition Renewal

#### EOIR-31 Form

Request for New Recognition, Renewal of Recognition, or Extension of Recognition, or of a Non-Profit Religious, Charitable, Social Service, or Similar Organization

U.S. Department of Justice	OM0#1175-0117
Insentive Office for Immigration Devices	Request for New Recognition, Renewal of Recognition, or
Office of Legal Access Programs	Extension of Receptition of a Neu-Profit Religions, Charitable, Social Service, or Similar Organization
Part 1. Organization Seeking Recognition (Headquarters or designated office for recognition purposes)	
Organization Name	
Other Nemetic	
Number and Street	
City	Stars Zip Code
Telephene Fax	Tani
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Part 2. Type of Recegnition Sought (theck on	0
New recognition (or ergenization providency had a	examplifies disappreved ex terminated en
Research of recognition. Date of last approval or research of recognition: (Meeth/Dee/Yeak) (Meeth/Dee/Yeak)	
Extension of recentilies. Approval date of camera recentilies. (Maude Day Year)	
Contrast to recipione. Approve and to carde	(Meth Dev Year)
Part 3. Entration of Europailies to Other Offices or Locations	
Two. Number of offices or locations seeking new or meaneral extension of recognitions Go to Part 4.	
Se. Stip Part 4 and Do to Part 3.	
Part 6. Information about Other Offices or Locations Social Extension of Recognition (office) additional sheets of paper, if social to more than one location)	
If experiments is known in the community under a different name at this office or location than stated above in part 1, provide name.	
Organization Name	
Number and Storer	Suite Suite
Telephene Fee	East
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## Website Links

• DOJ EOIR website:

https://www.justice.gov/eoir/recognition-andaccreditation-program

• CLINIC R&A Toolkit:

https://cliniclegal.org/clinic\_toolkit/672/939

• Step-by-Step Guide (updated 2/2019):

https://cliniclegal.org/sites/default/files/resources /recognition-accreditation/WR-and-CLINIC-Step-By-Step-Guide.pdf

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# **CLINIC Affiliation Can Help**

Subscription benefits listed and request for application posted here:

https://cliniclegal.org/affiliates/subscription

- Applications vetted with input from local partners in your community taking 30 days or more
- Annual dues are \$1500 but pro-rated in half for 2<sup>nd</sup> half of the year approvals

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