



CATHOLIC LEGAL
IMMIGRATION
NETWORK, INC.

Timeline of Partial to Full Accreditation Initiative 2022

June 16:

- Attend informational webinar

July 18:

- Deadline to submit online application

August 8:

- Receive notification of selection status

By August 25:

- Submit completed MOU signed by partially accredited representative, Project Coordinator, and Authorized Representative of participating organization
- Pay \$325 registration fee
- Participants identify an in-house/local attorney or fully accredited representative mentor and make arrangements to obtain hands-on experience through shadowing ASAP

September 14:

- Attend orientation webinar during which CLINIC staff will discuss expectations, review the schedule, and answer questions
- Start planning to observe a master calendar or individual hearing in immigration court and submit reflections in writing.

September through November: E-learning course comprised of the following:

- Webinars addressing the following topics:
 - Anatomy of a Removal Hearing including Burdens of Proof, Contesting Charges
 - EOIR Practice Rules, Ethics
 - Program Considerations for Providing Removal Defense Parts 1 and 2

- Federal Rules of Evidence for Immigration Court Reps
- Non-LPR Cancellation of Removal
- Case Assessment
- Reading materials, including case file that will be used during court skills training and for case assessment exercise
- Legal writing assignment
- Exercises and discussion forum
- Posting of court observations

September through November: Continue to review case file in preparation for in-person court skills training

December 5 to December 9: attend online court skills training, 12:30-5PM ET. Attendance for the entire duration of the training is required.

Before or by June 30, 2023:

- Consult with CLINIC Field Support Coordinator on preparing application for full accreditation using R&A toolkit step-by-step guide and samples. Provide final draft for review, submit, and provide date(s) of filing and/or OLAP determination.

Within a month of receiving full accreditation from OLAP (even if the date falls after June 30, 2023):

- Submit a final report to CLINIC that explains how this in-depth training and full accreditation status impacted you professionally and your organization's capacity to serve your local immigrant communities. Alternatively, if you do not obtain full accreditation status, your report should explain why you were unable to complete this requirement. Submit this report to the Field Support Coordinator.

Name of Partial Accredited Representative

Email and Phone

Signature of Partial Accredited Representative

Date

Name of Project Coordinator

Email and Phone

Signature of Project Coordinator

Date

Name of Mentor

Email and Phone

Signature of Mentor

Date

Sample